

# THE RUCKS GROUP LLC

130 W. Second Street; Suite 1050  
Dayton, OH, 45402

t: 937-242-7024 | f: 937-242-7026 | [info@therucksgroup.com](mailto:info@therucksgroup.com)

## Summer Research Associate Fellowship

The Rucks Group's Summer Research Associate Fellowship is designed to provide a talented, master's level student with professional experience to complement their graduate-level training. The Summer Fellow would have the opportunity to deepen knowledge of designing, executing, and analyzing evaluation projects. This individual would receive mentorship and direction from members of The Rucks Group team to enhance their competitiveness to apply to a doctorate program or obtain employment.

## Responsibilities

Job responsibilities could include the following:

- Conduct final preparation and testing for the administration web-based surveys (e.g., Qualtrics and SurveyMonkey).
- Finalize the design of paper-based surveys.
- Facilitate qualitative data-gathering efforts.
- Develop and manage the survey administration and distribution process.
- Build and manage databases for various projects (working with "small" and "medium" data).
- Identify, manage, and share data coding and management best practices.
- Complete descriptive quantitative and qualitative analyses with minimal supervision.
- Create infographics using existing and creating new templates.
- Develop new data visualization and reporting designs/templates.
- Develop data reports based on existing templates.
- Write results reports using existing templates.
- Conduct literature searches.
- Reflect The Rucks Group's core values in all aspects of their work.

## WHO WE ARE

The Rucks Group is a growing research and evaluation firm located in Southwest (Dayton) Ohio. Our projects revolve around STEM, workforce development, K16 Education, and foundation funding. Formed in 2008, we are a nationally recognized organization whose research and thoughtful analysis influences decision-making. Our mission is to provide services that maximize the return of resources invested in initiatives for grant recipients and funding sources.

We are a group of dedicated professionals who are passionate about effectively gathering data to tell the story of our clients' initiatives, while enjoying the camaraderie of other team members. Our work is guided by the values of *Seek Excellence, Work Smart, Provide Value, Embrace Growth, and Have Fun* with the belief that if we do those things then we will have *Meaningful Work*.

[Learn More](#)



## Candidate

The successful candidate should:

- Be a MA student completing at least one year of a program within a STEM field or STEM education, social science discipline such as sociology, psychology, or another related field
- Have a minimum 3.5 GPA
- Engaged in research efforts within the program

## Compensation

The Summer Research Assistant will be compensated at \$16.75/hr and would be expected to work 40 hours per week for 10 weeks.

## Apply

To apply, complete the online application by visiting <https://bit.ly/InternsAndFellows>. The application will ask for a resume, an official or unofficial undergraduate transcript, and a cover letter that includes the reasons for your interest in this position. **Applications are due Friday, January 28, 2022 and a follow-up interview may be requested. Final selection is expected to occur by Friday, March 4, 2022.**